

IMHCA BOARD MEETING MINUTES
Saturday January 24, 2015
9-12pm

Attendees:

Kristy Johnson- (President)	Present
Don Gilbert (President Elect)	Present
Jim Seward (Treasurer)	Present
Jessica Romey- (Secretary)	Present
Amy Mooney- (Fund Raising Committee Chair)	Absent
Christy Johnston- (Conference Chair Committee)	Present
Kacey Peterson- (Government Relations Chair)	Present
Open Position- (Networking and Communication Chair)	-
Carol Hinman- (Publication Committee Chair)	Present
Chad Brownsfield - (Ethics Committee Chair)	Absent
Jason Stark- (Website Coordinator)	Present
Jessica Volk - (Membership Chair)	Present
Stacie Papineau- (Nominations Committee Chair)	Present
Connie Frank – (Member at Large)	Present
Katie Blair - (Member at Large)	Present
Rachael Gibbons – (Student Representative)	Present
Emily Michener-(Student Representative)	Present
Jeremy Cook – (student member)	Present

- I. Call to order—9:02 am Introductions made
- II. Acceptance of Agenda
 - Consensus yes to all. No changes.
- III. Approval of minutes from 10/11/14 board meeting
 - Approved by email
- IV. President/President-Elect Report-Kristy Johnson/Don Gilbert
 - Approval of our own CEs now
 - Charging other agencies to get our approval is now an options
 - If you want to be on a list of approved clinical supervisors for IMHCA (consider adding the supervisors resume or vitae, contact Don Gilbert
 - Adding a disclaimer to this section of the website about who this list represents
- V. Treasurer Report-Don Gilbert
 - Live again on Pay pal. Don will be meeting with Jim Seward to transfer treasurer responsibilities.
 - 8 to 9,000 dollars belongs to the IMHCA foundation. Available balance 22,149.
 - We have paid our web designer for the whole year, she is no longer available due to medical condition.
 - Go daddy has been paid for the next four years for our site hosting
 - When we have filed with the IRS we can separate the foundation money and it was be more clear where the money belongs and what budgets are for the conference versus the golf tournament.
 - Consider keeping an electronic form of the money separate from the handwritten ledger in the checkbook and the bank statement.

- VI. Secretary Report-Jessica Romey
 - Minutes now getting passed via email after an email review
- VII. Public Relations/Web Coordinator Chair Update-Jason Stark
 - Paypal up and running
 - Found a local web designer, Web Spec. They restored the complete site including membership files. We owe them about \$1600 dollars
 - We can register for the conference.
 - Jason can now fix some things on the website himself, however rely on web spec for real issues
 - Looking into how to update the email for “all board members” through web spec is if needed
 - A budget would be helpful for web related purchases
 - At the summer quarterly board meeting, discuss keeping Jenny as our host or making changes in our host contract
 - Board members are to send their picture to Jason Stark to update the website
- VIII. Government Relations Chair Update-Kacey Peterson
 - The sexual orientation bill: We are not listed on the list, remain undecided. We don’t want to risk alienating ourselves, when we do not think it is going anywhere as a bill
 - February 23rd, 2015 tentatively around 1 p.m. for the “Day on the Hill.” Board attendance needed. Marriage and family group interested in sharing costs to draft legislation through our shared lobbyist.
 - Go through all the key players in legislation, who we want to wait for and what we want to say to that person. Unified front with LMFT’s and LMHC’s
 - Draft standard letter to members notifying the date for the “Day on the Hill” and encourage involvement. Also post on Facebook and LinkedIn.
 - Issue: Temporary licensed folks when the supervisor doesn’t have a group or facility number. If working out of a sole proprietor license and billing BCBS for example, how to identify the temporary licensed professional?
 - Looking at barriers: Recognition by insurance providers, specifically Magellan. Get them on board with the language in the bill. Other insurance companies would potentially then follow suit. Language that discusses qualifications for supervising may or may not be a barrier. We do not want to necessarily restrict rural areas further in their ability to obtain qualified supervisors. If we require supervisors to go through specific requirements, potential option to grandfather in. Looking at language that allows a sole proprietor to supervise similar to other professions such as physical therapists and their approach in legislative language.
 - Potentially a pre-conference section that allows for supervisory training yearly.
 - Developing lobbying strategies, meeting date not yet set.
- IX. Conference Committee Chair Update-Christy Johnston
 - New feature: 2- 3 therapy dogs and a massage therapists for consultations
 - Brochure has been on hold due to website issues
 - Many past exhibitors have not responded to this year’s attendance
 - 2 sponsors this year, which is a huge improvement

- Hotel rooms will all be updated
 - Parameters for how many are on the committee: Explore five to six core committee members and a designated number of hours of participation to qualify for a free conference.
 - Jessica is sending out a final brochure to Jessica, Jason Stark, Christy when also getting it to our printers.
- X. Membership Chair Update-Jessica Volk
- 203 members: 80 regular member, 57 students, unified 64 and 2 retired
 - LinkedIn: 306 members
 - Facebook: 175 members
 - Exploring the use of the group versus the page in Facebook, look at closing down the page and keep the group.
 - Look at creating a poster board for representation at the conference as opposed to the old felt board. Continue to include information about open positions and information about IMHCA
- XI. Ethics Committee Chair Update-Chad Brownfield
- No updates
- XII. Publications Committee Chair Update-Carol Hinman
- Looking at a February newsletter
 - New deadline: February 6th, 2015 for articles, specifically the conference being featured and legislation article from Kacey
 - Can exhibitors advertise in the newsletter without fee? Consider making a list of current exhibitors and our ad looking for more, as opposed to each having their own advertisement.
 - Golf tournament sponsors being noted and that is separate from them paying or not paying for an advertisement.
 - Can we get pictures and biographies of our two consultants for the newsletter? Kristy will get the therapy dog's information to Carol and Christy will get the massage therapy information.
 - Newsletter change: Checks sent to Jim Seward's address instead of Don Gilbert's address
 - Racheal will be writing something from the student corner
- XIII. Nominations Committee Chair Update-Staci Papineau
- Lots of nominations coming up
 - Treasurer position now filled by Jim Seward
 - Post position descriptions to the website and upcoming positions
 - Open:
 - Networking and Communications Chair
 - Upcoming open positions, elections in May 2015:
 - Conference Committee Chair (appointed) – to be advertised
 - Ethics Committee Chair (appointed) – to be advertised
 - Fundraising Committee Chair (appointed) – to be advertised
 - Government Relations Chair (appointed) – to be advertised as a “Co-chair”

- Student Representative Position (elected) – to be advertised
 - Scholarships available, deadline February 13th 2015, supposed to be on the website, mail in application
 - One person has applied in October for the two scholarships
- XIV. Member at Large Update-Connie Frank and Katie Blair
 - No update
- XV. Student Member Update-Katie Blair/Emily Michener/Rachel Gibbons
 - Update from Emily: Students appreciated information at University of Iowa's presentation.
 - Update from Rachael: Holding off on a student chapter.
 - DMACC may have a spring panel to present at about IMHCA
- XVI. Fundraising Committee Chair update-Amy Mooney
 - Continue to be at Cold Water Golf Links
 - Continue to be in August, no date set yet
 - Hopefully we will have it all ready for the conference to have an early bird registration
 - Amy wants a table representing the IMHCA foundation as an exhibitor for the conference
- XVII. 501c3
 - Final documents should be here today and it will be filed
 - Carol moved that Don Gilbert should establish an agreement for services by Attorney Chad Eichorn to complete the paperwork for the establishment IMHCA as a 501 (c)3 organization, at the identified rate of \$150.00 for services provided. Jason seconded this motion, all voted yes through email, none opposed.
 - Elected position needed and a committee connected to the fundraiser chair
 - Need three name individuals Past President, Treasurer, and Fundraiser Chair to sign this document. Don Gilbert moves to assign these three individuals, Stacie Papineau seconds this motion.
 - It can be appointed as needed in the future since the Past President is only one year term versus two year term.
- XVIII. New Business
 - No updates
 - Board meetings set: 4/13/15 at noon, 6/20/15 9 am to noon, 10/10/15 9 am to noon keeping the New Life Counseling, Ankeny location, for meetings.
- XIX. Adjourn
 - 12:02 pm Stacie Papineau motioned and Racheal second, all in agreement adjournment